

# **LAFAYETTE COUNTY SHERIFF'S OFFICE**

## **LAW ENFORCEMENT COMMITTEE MINUTES**

**February 21, 2017 @ 6:16PM**

The Lafayette County Board of Supervisors Law Enforcement Committee held is regularly scheduled monthly meeting on February 21, 2017, in the Sheriff's Office Conference room.

The meeting was called to order at 6:16pm, by Committee Chairman, Gerald Heimann. Present at the meeting were Chairman Heimann, John Perkins, John Bartels, Lafayette County Board Chairman Jack Sauer, Sheriff Reg Gill, Chief Deputy Troy Loeffelholz and Brian Lund of the Republican Journal. Dwayne Larson was absent/excused.

Chairman Heimann called for proof of posting. Sheriff Gill reported that the meeting notices were posted at the Lafayette County Courthouse, Darlington Municipal Building, the Townsend Center in Shullsburg, and emailed to the Republican Journal.

Chairman Heimann asked for approval of the agenda. Mr. Bartels made a motion to approve the agenda. Mr. Perkins seconded the motion. All in Favor. Motion carried.

Chairman Heimann asked that the minutes of the previous meeting be presented. Mr. Perkins made a motion to approve the minutes. Mr. Bartels seconded the motion. All in favor. Motion carried.

### **Sheriff's Update / Discussion and Questions**

**Receipt of DOJ 2016 Drug Investigator Grant:** Sheriff Gill informed the committee that the Sheriff's Office finally received the \$20,000.00 Department of Justice Drug Grant funding. A short discussion on the process and involvement followed.

**Installation of Jail/Dispatch Video Camera Systems:** Sheriff Gill updated the committee on the new camera installation in 1) the lobby area, 2) the dispatch area directed out through the window, 3) the secure hallway and 4) the booking room. *Upon approval of the State*, additional cameras will be installed in the cell blocks also.

**Purchase Portable Radios for Patrol / ATV Patrol:** Several new portable radios have been purchased for patrol and also for the ATV patrol. ATV portables will be reimbursed via the DNR Grant/Reimbursement program. A short discussion on the replacement of ATVs for patrol followed. The possibility of purchasing one ATV and one UTV was also brought up as a future agenda item.

**Fire Chief's Request to add "Iamresponding" Software:** The Sheriff's Office received a request to purchase and add software to the new Spillman RMS System that would assist Fire and or Rescue Units in responding to incidents. Green County uses this system. The cost for this additional software would be \$6,550.00 for the Spillman module, plus \$824.00 annual maintenance. Sheriff Gill suggested cost sharing for the program. Sheriff's Office staff will be meeting with the Fire Chiefs to hold further discussions on matter.

**Personnel – Current Staffing Needs:** The committee was updated on the current need for part-time female jailer/dispatchers. The Sheriff's Office recently hired another part-time patrol deputy who will begin field training in the near future. The Sheriff's Office will be sending two jailers to the Jail Academy at Blackhawk Technical College in Janesville in the near future.

**Personnel – Courthouse Security Expansion/Funding:** Discussion was held on current, part-time security staffing at the Courthouse and for the possibility of increasing coverage to 40 hours per week for security functions. The committee was informed that a full time position would cost the County an estimated \$63,579.00, versus using a combination of two part-time deputies at a total estimated cost of \$58,360.00. The Sheriff, *by State Statute*, has to provide security in court buildings. Court Bailiffs are to be provided by the Court. It was noted, that in the past, Judge Jorgenson has purchased equipment (radio and Taser) for the security deputy. The Sheriff will discuss the matter of security and cost sharing with Judge Jorgenson, and update the committee next month.

**G402 – Incident Command System (ICS) Overview for Executives and Senior Officials:** A discussion was held on having members of the Law Enforcement Committee attend this training on March 6, 2017 from 9am to 12pm at the Monroe Fire Station.

**Sheriff Gill Update:** Sheriff Gill also discussed with the committee the unbudgeted contribution of Sheriff's Office funds of \$25,000.00 for the County Building on County Shop Road. Sheriff Gill also announced that according to preliminary Finance Office figures, the Sheriff's Office should come in below its 2016 regular operating budget. The final budget figures for the Tower Project and the Spillman project, however, are not yet available from the Finance Office. Those two special projects are separated from the Sheriff's Office regular operating budget. Sgt. Daric Heim is currently assigned to the Spillman project implementation, and a part time deputy has been assigned to fill Sgt. Heim's shift. The implementation and management of the Spillman RMS System has required more system administrator time than was originally planned.

### **Action on Monthly Bills**

The monthly invoices were reviewed and a short discussion was held regarding several listed vouchers. The total invoices for the month was \$26,150.23. Motion made by Mr. Perkins to pay the presented bills. Seconded by Mr. Bartels. All in favor. Motion approved.

### **Set next Meeting Date**

Tuesday, March 21, 2017 at 6:00pm.

### **Motion to Adjourn**

Mr. Perkins made a motion to adjourn at approximately 6:47pm. Seconded by Mr. Bartels. All in favor. Motion passed. Meeting adjourned.